



Whatcom County  
Public Works Department  
**Engineering Services**  
5280 Northwest Drive Suite C  
Bellingham WA 98226  
(360) 778-6220; FAX (360) 778-6221  
Website: <http://www.co.whatcom.wa.us/publicworks>

**ENGINEERING USE ONLY**

Fee \$250.00  
Receipt No. \_\_\_\_\_  
Check No. \_\_\_\_\_

**Trail Permit Application**

**Instructions:** Please return this form to Public Works Engineering Services at the address above and attach additional information as listed below. Payment of the \$250.00 fee is due at time of application.

APPLICANT: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

DAYTIME TELEPHONE: \_\_\_\_\_

TAX PARCEL NUMBER OF PROPERTY TO BE SERVED: \_\_\_\_\_

PURPOSE FOR USING RIGHT-OF-WAY: \_\_\_\_\_

**Additional required information:**

1. A written statement must be submitted certifying that all owners of the property abutting the right-of-way to be opened have been contacted. List the names of property owners and the date they were contacted stating any objections of the landowners, as well as a description of the applicant's proposed method of overcoming these objections.
2. A copy of the current deed for the parcel.
3. A detailed sketch of the proposed improvements shall be submitted. This sketch shall be to scale and shall include the non-maintained portion of road, the related right-of-way, and the applicant's property to be improved. The sketch shall show existing features such as roads, easements, fences, buildings, creeks, ponds, wetlands, drainage ways, culverts, topographical information, proposed access, and any other features that will aid in analyzing the impact of the proposed roadway and improvements.
4. Permittee is responsible for obtaining any other required permits.

*I understand that this application does not grant authorization to begin work, and that no work shall commence until this permit is issued. I also understand that there may be additional fees (as specified in the current Unified Fee Schedule) for design review and construction inspections. The above and attached information and statements are true and accurate to the best of my knowledge.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date