


CLEARANCES	Initial	Date	Date Received in Council Office	Agenda Date	Assigned to:
Originator:	MDC	10/4/18	<div style="text-align: center;">  </div>	10/09/18	Intro
Division Head:				10/23/18	Finance Com.; Council
Dept. Head:					
Prosecutor:	XNF	10/4/18			
Purchasing/Budget:	MDC	10/4/18			
Executive:	PKS	10/5/18			

TITLE OF DOCUMENT: 2018 Supplemental Budget Request #13

ATTACHMENTS: Ordinance & Budget Modification Requests

SEPA review required? () Yes (X) NO
 SEPA review completed? () Yes (X) NO

Should Clerk schedule a hearing? () Yes (X) NO
 Requested Date:

SUMMARY STATEMENT OR LEGAL NOTICE LANGUAGE: (If this item is an ordinance or requires a public hearing, you must provide the language for use in the required public notice. Be specific and cite RCW or WCC as appropriate. Be clear in explaining the intent of the action.)

Supplemental #13 requests funding from the General Fund:

1. To appropriate \$280,377 in the Sheriff's Office to provide additional funding for Guild settlement.
2. To reduce budget authority by \$280,377 in Non-Departmental to fund Sheriff's Guild wage adjustments.

COMMITTEE ACTION:

COUNCIL ACTION:

10/9/2018: Substitute Introduced 6-0

Related County Contract #:

Related File Numbers:

Ordinance or Resolution Number:

PROPOSED BY: Executive
INTRODUCTION DATE: 10/09/18

**ORDINANCE NO.
AMENDMENT NO. 13 OF THE 2018 BUDGET**

WHEREAS, the 2017-2018 budget was adopted December 6, 2016; and,

WHEREAS, changing circumstances require modifications to the approved 2017-2018 budget; and,

WHEREAS, the modifications to the budget have been assembled here for deliberation by the Whatcom County Council,

NOW, THEREFORE, BE IT ORDAINED by the Whatcom County Council that the 2017-2018 Whatcom County Budget Ordinance #2016-068 is hereby amended by adding the following additional amounts to the 2018 budget included therein:

Fund	Expenditures	Revenues	Net Effect
Sheriff	280,377	-	280,377
Non-Departmental	(280,377)	-	(280,377)
Total General Fund	-	-	-
Total Supplemental	-	-	-

ADOPTED this ____ day of _____, 2018.

ATTEST:

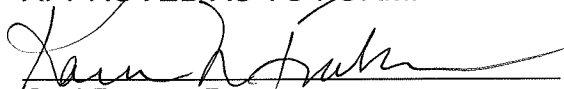
WHATCOM COUNTY COUNCIL
WHATCOM COUNTY, WASHINGTON

Dana Brown-Davis, Council Clerk

Rud Browne, Chair of the Council

APPROVED AS TO FORM:

() Approved () Denied



Civil Deputy Prosecutor

Jack Louws, County Executive

Date: _____

WHATCOM COUNTY				
Summary of the 2018 Supplemental Budget Ordinance No. 13				
Department/Fund	Description	Increased (Decreased) Expenditure	(Increased) Decreased Revenue	Net Effect to Fund Balance (Increase) Decrease
General Fund				
Sheriff	To fund additional Sheriff's Guild wage settlement adjustments.	280,377	-	280,377
Non-Departmental	To move budget authority to Sheriff to fund Sheriff's Guild adjustments.	(280,377)	-	(280,377)
Total General Fund		-	-	-
Total Supplemental		-	-	-

Supplemental Budget Request

Status: Pending

Sheriff

Administration

Suppl ID # 2648 Fund 1 Cost Center Originator: M Caldwell

Expenditure Type: One-Time Year 2 2018 Add'l FTE ☐ Add'l Space ☐ Priority 1

Name of Request: Additional funding for Guild settlement

X

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	6110	Regular Salaries & Wages	\$229,185
	6210	Retirement	\$12,443
	6230	Social Security	\$17,533
	6245	Medical Insurance	\$20,919
	6269	Unemployment-Interfund	\$297
	Request Total		\$280,377

1a. Description of request:

Transfer adequate budget authority from Non Departmental wage reserves to cover Sheriff's Guild 2017 wage settlement retro payment paid the beginning of 2018 and adjust for a budgeting error which inadvertently eliminated funding for a vacant deputy position.

1b. Primary customers:

Sheriff's Guild and Exempt Commissioned Officer Staff

2. Problem to be solved:

The Sheriff's Guild 2017 wage and benefit settlement was paid retroactively with the first payroll of 2018. The previous supplemental for the Sheriff's Guild wage settlement only provided funding for 2018 settlement costs. In addition, the previous supplemental only contained funding for 79, instead of 80, deputy positions. While adjusting for the difference in funding between the budget adopted during the biennial budget process and the new Guild settlement, funding for the vacant Crisis Intervention Deputy added during the mid-biennium adjustments was inadvertently eliminated. This supplemental addresses these budget shortfalls. Adequate budget authority exists in the Non-Departmental wage reserve account to fund these requests.

3a. Options / Advantages:

No options. The wage settlement was paid per contract and the Sheriff's budget currently does not have adequate budget authority to cover it. Elimination of funding for the vacant position was as a result of an error by Finance budget staff.

3b. Cost savings:

None

4a. Outcomes:

Upon adoption of the supplemental request, the budget authority will be established in the Sheriff's budget

4b. Measures:

JD Edwards accounting system will reflect the change in budget authority

5a. Other Departments/Agencies:

Finance will record the increase in budget authority in the Sheriff's Office and the corresponding decrease in Non Departmental

5b. Name the person in charge of implementation and what they are responsible for:

Thursday, October 04, 2018

Rpt: Rpt Suppl Regular

Supplemental Budget Request

Status: Pending

Sheriff

Administration

Suppl ID # 2648

Fund 1

Cost Center

Originator: M Caldwell

6. Funding Source:

Non Departmental wage reserve account

SHERIFF'S RETRO & Vacant position add-back

	Wages	Retirement	Social Security	Unemployment	Health Ins	
Account	6110	6210	6230	6269	6245	
CostCenter		5.43%	7.65%	0.13%		
2900 Total	3,905	212	299	5		
2910 Total	20,138	1,093	1,541	26		
2912 Total	1,629	88	125	2		
2920 Total	103,579	5,624	7,924	135		
2930 Total	12,030	653	920	16		
2935 Total	1,676	91	128	2		
2950 Total	6,486	352	496	8		
2970 Total	8,516	462	651	11		
2980 Total	3,446	187	264	4		
Retro Subtotal	161,403	8,762	12,348	209		182,722
Vacant position add-back						
2920	67,782	3,681	5,185	88	20,919	97,655
Totals	229,185	12,443	17,533	297	20,919	280,377

Supplemental Budget Request

Status: Pending

Non-Departmental

Suppl ID # 2649 Fund 1 Cost Center 4075 Originator: M Caldwell

Expenditure Type: One-Time Year 2 2018 Add'l FTE ☐ Add'l Space ☐ Priority 1

Name of Request: Companion Req to fund Sheriff's Guild adjustment

X

Department Head Signature (Required on Hard Copy Submission)

Date

Costs:	Object	Object Description	Amount Requested
	6110	Regular Salaries & Wages	(\$280,377)
	Request Total		(\$280,377)

1a. Description of request:

Companion supplemental to Suppl ID # 2648 to provide funding for Sheriff's Guild 2017 retro payments and correcting a vacant position error.

1b. Primary customers:

2. Problem to be solved:

3a. Options / Advantages:

3b. Cost savings:

4a. Outcomes:

4b. Measures:

5a. Other Departments/Agencies:

5b. Name the person in charge of implementation and what they are responsible for:

6. Funding Source: