

WHATCOM COUNTY COUNCIL AGENDA BILLNO. 2018-244

CLEARANCES	Initial	Date	Date Received in Council Office	Agenda Date	Assigned to:
Originator:	JT	6/20/2018	<div>RECEIVED</div> <div>AUG 31 2018</div> <div>WHATCOM COUNTY COUNCIL</div>	9/11/2018	Finance/Council
Division Head:	AD	6/28/18			
Dept. Head:	ADD	8/17/18			
Prosecutor:	[Signature]	8-22-18			
Purchasing/Budget:	BB	8/22/18			
Executive: TJS	[Signature]	8-31-18			

TITLE OF DOCUMENT:**Agreement between Whatcom County and the Bellingham School District****ATTACHMENTS:**

1. Contract Information Sheet
2. Memo to County Executive
3. 2 Originals of Contract

SEPA review required? () Yes (X) NO
SEPA review completed? () Yes () NO

Should Clerk schedule a hearing? () Yes (X) NO
Requested Date:

SUMMARY STATEMENT OR LEGAL NOTICE LANGUAGE: (If this item is an ordinance or requires a public hearing, you must provide the language for use in the required public notice. Be specific and cite RCW or WCC as appropriate. Be clear in explaining the intent of the action.)

The purpose of the contracted services is to provide behavioral health services within the Bellingham School District in order to promote a greater ability for academic success for students who are challenged with mental health and substance abuse problems.

COMMITTEE ACTION:**COUNCIL ACTION:****Related County Contract #:****Related File Numbers:****Ordinance or Resolution Number:**

Please Note: Once adopted and signed, ordinances and resolutions are available for viewing and printing on the County's website at: www.co.whatcom.wa.us/council.




MEMORANDUM

RECEIVED

AUG 23 2018

**JACK LOUWS
COUNTY EXECUTIVE**

TO: Jack Louws, County Executive

FROM: 
Regina A. Delahunt, Director

RE: Bellingham School District, Behavioral Health Services Contract
Amendment #3

DATE: August 15, 2018

Enclosed are two (2) originals of a contract amendment between Whatcom County and Bellingham School District for your review and signature.

▪ **Background and Purpose**

The purpose of the contracted services is to provide behavioral health services within the Bellingham School District in order to promote a greater ability for academic success for students who are challenged with mental health and substance abuse problems. The purpose of this amendment is to extend the agreement for an additional year and to increase funding for Prevention/Intervention services delivered at the high school level.

▪ **Funding Amount and Source**

The source of funding for this amendment, in an amount not to exceed \$138,000, is the Behavioral Health Program Fund. Funding for this amendment is included in the 2018 – 2019 budget. Council approval is required because funding exceeds 10% of the original contract amount.

Please contact Joe Fuller at extension 6045 if you have any questions regarding this agreement.

Encl.



WHATCOM COUNTY CONTRACT INFORMATION SHEET

Whatcom County Contract No.

201507026 - 3

Originating Department:		85 Health	
Division/Program: (i.e. Dept. Division and Program)		8550 Human Services / 855060 Mental Health	
Contract or Grant Administrator:		Joe Fuller	
Contractor's / Agency Name:		Bellingham School District	
Is this a New Contract?		If not, is this an Amendment or Renewal to an Existing Contract?	
Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If Amendment or Renewal, (per WCC 3.08.100 (a)) Original Contract #:		201507026	
Does contract require Council Approval?		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
		If No, include WCC:	
		(see Whatcom County Codes 3.06.010, 3.08.090 and 3.08.100)	
Is this a grant agreement?			
Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If yes, grantor agency contract number(s):	
		CFDA#:	
Is this contract grant funded?			
Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	If yes, Whatcom County grant contract number(s):	
Is this contract the result of a RFP or Bid process?		Contract Cost	
Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Center: 124100	
If yes, RFP and Bid number(s):			
Is this agreement excluded from E-Verify?		No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> If no, include Attachment D Contractor Declaration form.	
If YES, indicate exclusion(s) below:			
<input type="checkbox"/> Professional services agreement for certified/licensed professional.			
<input type="checkbox"/> Contract work is for less than \$100,000.		<input type="checkbox"/> Contract for Commercial off the shelf items (COTS).	
<input type="checkbox"/> Contract work is for less than 120 days.		<input type="checkbox"/> Work related subcontract less than \$25,000.	
<input checked="" type="checkbox"/> Interlocal Agreement (between Governments).		<input type="checkbox"/> Public Works - Local Agency/Federally Funded FHWA.	
Contract Amount:(sum of original contract amount and any prior amendments):		Council approval required for; all property leases, contracts or bid awards exceeding \$40,000 , and professional service contract amendments that have an increase greater than \$10,000 or 10% of contract amount, whichever is greater, except when:	
\$ 345,000		1. Exercising an option contained in a contract previously approved by the council.	
This Amendment Amount:		2. Contract is for design, construction, r-o-w acquisition, professional services, or other capital costs approved by council in a capital budget appropriation ordinance.	
\$ 138,000		3. Bid or award is for supplies or equipment included approved in the budget.	
Total Amended Amount:		4. Contract is for manufacturer's technical support and hardware maintenance of electronic systems and/or technical support and software maintenance from the developer of proprietary software currently used by Whatcom County.	
\$ 483,000			
Summary of Scope: The purpose of this contract is to provide behavioral health services within the Bellingham School District in order to promote a greater ability for academic success for students who are challenged with mental health and substance abuse problems.			
Term of Contract:		Expiration Date:	
1 Year		8/31/2019	
Contract Routing:		Date:	
1. Prepared by: JT		6/15/2018	
2. Attorney signoff:		Date: 8-22-18	
3. AS Finance reviewed:		Date: 8/22/18	
4. IT reviewed (if IT related):		Date:	
5. Contractor signed:		Date: 8-8-18	
6. Submitted to Exec.:		Date: 8-23-18	
7. Council approved (if necessary):		Date:	
8. Executive signed:		Date:	
9. Original to Council:		Date:	

WHATCOM COUNTY HEALTH DEPARTMENT CONTRACT EXTENSION

Whatcom County # 201507026

PARTIES:

Whatcom County
Whatcom County Courthouse
311 Grand Avenue
Bellingham, WA 98225

AMENDMENT NUMBER: 3

CONTRACT PERIODS:

Original:	09/01/2015 – 08/31/2016
Amendment #1	09/01/2016 – 08/31/2017
Amendment #2	09/01/2017 – 08/31/2018
Amendment #3	09/01/2018 – 08/31/2019

AND CONTRACTOR:

Bellingham School District
1306 Dupont Street
Bellingham, WA 98225

THE CONTRACT IDENTIFIED HEREIN, INCLUDING ANY PREVIOUS AMENDMENTS THERETO, IS HEREBY EXTENDED AS SET FORTH IN THE DESCRIPTION OF THE EXTENSION BELOW BY MUTUAL CONSENT OF ALL PARTIES HERETO

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DESCRIPTION OF EXTENSION:

1. Extend the duration and other terms of this contract for 1 year, as per the original contract "General Terms, Section 10.2, Extension".
2. Amend Exhibit B "Compensation" by adding \$23,000 for additional Prevention/Intervention Specialist services.
3. Funding for this extended contract period (09/01/2018 - 08/31/2019) is not to exceed \$138,000.
4. Funding for the total contract period (09/01/2015 – 08/31/2019) is not to exceed \$483,000.
5. All other terms and conditions remain unchanged.
6. The effective start date of the extension is 09/01/2018.

EXHIBIT "B"
(COMPENSATION)

The source of funding for this contract, in an amount not to exceed \$138,000.00, is the Behavioral Health Program Fund.

The budget for behavioral health services is as follows:

Contract Budget 9/1/2018 – 8/31/2019		
Item	Invoice Documentation Required	Budget
Intervention/Prevention Specialist (including salary and benefits)	General Ledger Detail	\$136,000
Program supplies, professional development/training, and travel	<p>General Ledger Detail for Supplies and Training</p> <p>For mileage reimbursement, copies of mileage records, including the name of the staff member, date of travel, starting point and destination of travel, the number of miles traveled, the per mile reimbursement rate, and a brief description of the purpose of travel, for mileage reimbursement. Mileage will be reimbursed at the current Federal Rate.</p> <p>Ground transportation, coach airfare, and ferries will be reimbursed at cost when accompanied by receipts. Reimbursement requests for allowable travel must include name of staff member, beginning and ending time and dates of travel, starting point and destination, and a brief description of purpose.</p> <p>Lodging and meal costs for training are not to exceed the U.S. General Services Administration Domestic Per Diem Rates (www.gsa.gov), specific to location. Receipts for meals are not required.</p>	\$2,000
TOTAL		\$138,000

The Contractor may transfer funds between budget line items with County prior approval.

The Contractor cannot exceed 40% of the total allocation during the first four months of service (September through December) without prior County approval.