

A SHORTCOURSE



Department of Commerce
Innovation is in our nature.

ON LOCAL PLANNING

A Short Course on Local Planning

Hosted by Whatcom County Planning and Development Services

Thursday, March 31, 2016 6:15 p.m. – 9:15

Whatcom County Courthouse 311 Grand Avenue, Bellingham, WA 98225

Agenda:

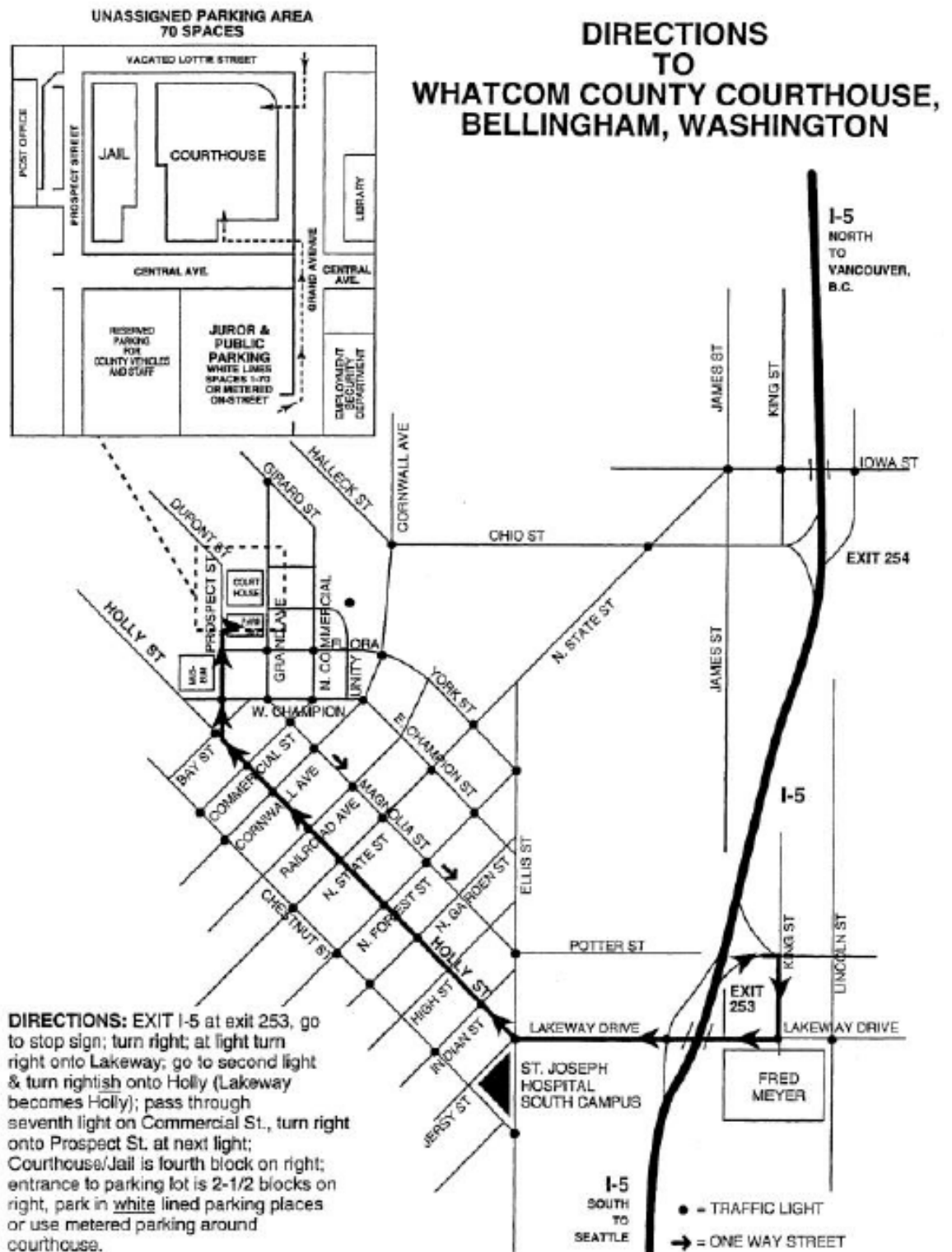
- 6:15– 6:30 WELCOME AND INTRODUCTIONS.....Commerce**
- 6:30 – 7:00 THE LEGAL BASIS OF PLANNING IN WASHINGTON.....Jon Sitkin, Attorney at Law**
The constitutional basis for zoning, the statutory basis of planning in Washington State, and early planning statutes. Constitutional issues in land use planning.
- 7:00 -7:30 THE GMA AND COMPREHENSIVE PLANNING BASICS.....Anne Fritzel, Planner**
What is planning, and why is it important? Who must plan? Overview of the Growth Management Act requirements for local planning. Development regulations, capital facility spending, and other tools for implementing the comprehensive plan. Updating your plan; requirements and schedule.
- 7:30 – 7:40 BREAK**
- 7:40- 8:10 ROLES AND RESPONSIBILITIES IN PLANNING.....Brad Johnson, Planner**
Roles and responsibilities in the planning process. Legislative vs quasi-judicial decisions, tips for encouraging public involvement, best practices for effective meetings.
- 8:10 – 8:50 OPEN GOVERNMENT LAWSJon Sitkin, Attorney at Law**
Open Public Meetings Act and Introduction to the Public Records Act. This training meets the requirements of RCW 43.30.205 requiring every member of a governing body to take Open Public Meetings Act training within 90 days of taking an official role, and every four years thereafter, as long as they remain in that role. Attendees will receive a certificate of training.
- 8:50-9:15 QUESTIONS AND ANSWERS.....All**



American Planning Association
Washington Chapter



City elected officials will earn 3 CML credits in Community Planning and Development. County elected officials will receive 2 core credits towards Certified Public Official Training.



LOCAL HOSTS: Mark Personius, Assistant Director mpersoni@whatcomcounty.us
Whatcom County Planning and Development Services
Becky Boxx, Coordinator rboxx@whatcomcounty.us (360) 778-5944

MODERATOR: Anne Fritzel, Senior Planner, Growth Management Services,
Washington State Department of Commerce
Anne.Fritzel@commerce.wa.gov (360) 725-3064 www.commerce.wa.gov

PRESENTERS: Jon Sitkin, Attorney at Law, Chmelik Sitkin & Davis P.S.
(360) 306-3007 jsitkin@chmelik.com

Brad Johnson, Planner, Island County
b.johnson@co.island.wa.us

ADDITIONAL TRAINING AND EDUCATIONAL OPPORTUNITIES IN WASHINGTON

Department of Commerce, Growth Management Services www.commerce.wa.gov/growth. See the short Course Manual and Videos under the “Short Course on Local Planning” tab.

Municipal Research and Services Center of Washington at www.mrsc.org: See [A Planner’s Pocket Reference](#) at www.mrsc.org/subjects/planning/PocketRef.aspx, which includes glossaries, web links for land use, environment, housing, census, economics, transportation, technical tools, model codes, and land use law.

Washington State Office of the Attorney General Trainings on Open Government, Open Public Meetings Act and Public Records Act training at www.atg.wa.gov/OpenGovernmentTraining.aspx

OUR SHORT COURSE PARTNERS

Planning Association of Washington (PAW) is a statewide, grass-roots, non-profit incorporated in 1963, with the mission to “provide unbiased practical planning education to the citizens of Washington State”. PAW created the Short Course on Local Planning and is a Founding Partner. www.planningpaw.org **Partner since 1980.**

The Washington Cities Insurance Authority (WCIA) is a liability insurance risk pool which supports member risk management through education. WCIA encourages their members to attend the Short Course on Local Planning because it is recognized as a tool for reducing land-use liability. www.wciapool.org/ **Partner since 2009.**

Washington Chapter of the American Planning Association (WA-APA) www.washington-apa.org/ **Partner since 2014.**

Association of Washington Cities (AWC) and the **Risk Management Services Agency (RMSA)** www.awcnet.org/ and www.awcnet.org/PropertyLiability.aspx See **GMA Comp Plan Conversation Starter** videos . www.awcnet.org/ResourcesResearch/GMACompPlanConversationStarters.aspx **Partner since 2015.**

A Short Course on Local Planning: Training citizen planners since 1977

www.commerce.wa.gov/growth 360.725.3064